

2 June 1966

MEMORANDUM FOR: Deputy Director of Security (PTOS)

SUBJECT : Replacement Policy - Area Security
Officers on Leave, Trips, etc.

1. As the writer has discussed with you on a number of occasions, the filling of Area Security Officer jobs while on leave, trips, etc., continues to be a problem.

2. Perhaps the problem continues in view of the absence of a firm policy or procedure office-wise or in PTOS regarding this situation.

3. There are only three places, which, in the past, have indicated the need for assistance when the Area Security Officer is on extended leave and they are FE, NE, and WH. It is felt that a firm policy or procedure, probably a PTOS policy or procedure, should be made in the near future.

4. Attached is a request of assistance from the writer to the DD/PS, which he turned down stating "If I send Joe anywhere for an extended period, it will be to WH on a trip."

5. Please advise your wishes in this matter.

1S/

25X1A

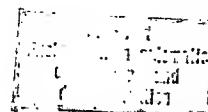
Assistant Deputy Director of Security (PTOS)

Attachment

Distribution: Orig & 1 - Adse w/att.

1 - ADD/PTOS
1 - Chrono

OS/ADD/PTOS:CCC:jmj (2 Jun 66)



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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	D/Sec.	1/7/68	Xffo
2			
3	DD PTOS	1/7/68	ms
4	[REDACTED]		
5	25X1A		
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	

Remarks:

Thank you - very
good - I hope this
will help us
improve our record.

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FOLD HERE TO RETURN TO [REDACTED]

ADDRESS AND PHONE	DATE
[REDACTED]	
DD (PTOS)	

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